

**EFPOA Board of Directors Meeting
November 10, 2020 7:00 pm
Virtual Meeting on Zoom
Minutes**

Board Members Present

Renaë Braun
Dan Mueller
Mike Long
Bev Long
Dave Shaffer

Guests Present

None

Call to Order

The meeting was called to order by Renaë Braun at 7:04 pm.

Approve meeting minutes

Renaë has only partially reviewed the 8/25/20 minutes. Dan will remove mention of dollar amounts of contractor pricing to maintain confidentiality of bids from competing contractors.

Draft minutes for the 9/8/20 meeting was distributed on 11/9, additional time is needed to allow all to review and comment. Approvals deferred to a future meeting.

Roads

We have received an invoice for Tiny Tractor work completed in the amount of \$300. Dave motioned to approve payment of the invoice. Mike seconded the motion. All in favor – the motion passed.

Discussed the prospect of widening Upper Ranch where it narrows near Stallion Drive. Dave has not yet gotten alternative bids or discussed options further with Bronson.

Fall grading has been completed. Conditions were a bit better as a result of the moisture added by a recent snow, however there were a few spots that Bronson was unable to fully smooth out washboards due to the frozen roadbed. Ditches were not pulled during grading. Dave will contact Bronson to share our concerns with those bad spots and see if he is willing to try to touch up the bad spots. Dave noted that Bronson's grader is still parked at the East Gate.

Signage

Dan presented images and unit pricing for a variety of signage needs that had been discussed if sourced from SmartSign.com his recommended vendor. Examples shared and discussed included; Evacuation Route Signage, Slow 15mph, Narrow Road, Drive Like Your Kids Live Here, and custom Private Community / No Park Access signs. Preferred signs were selected but additional clarification is required to understand message intent and placement for signs suggested by residents, Laura Nesbitt and Taylor Carpenter. Renaë indicated she would reach out to them for clarification. As volume discounts significantly impact unit cost, the actual purchase of required signs will be deferred until we know the placement and quantity of each of the desired signs.

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Firewise

Dan provided an update on Firewise projects. Two projects remain on hold awaiting action or direction from Elk Creek Fire resources. This includes conclusion of the season's slash pile chipping, and direction on evacuation routes so that signage may be purchased and installed. The cost for 20 evacuation route signs will run \$860.00.

Dan is working on the annual report to Firewise

Architecture

New home is to be built on Block 2 lot 55. Mike has requested changes to the drawings provided as they were inadequate.

Ziemers have built an addition at their home at 35308 Upper Aspen Lane. Mike will request plans and the permit for the addition from the Ziemers.

Treasurer Report

The financial report was sent out – nothing remarkable. Bev will add footnotes to the Bank Activity report to explain the reasons for additional miscellaneous revenue.

Decisions made outside the board meeting

No such decisions to discuss

Broadband Initiative Update

Bev provided an update on progress. Elk Falls Ranch residents have produced 61 commitments thus far. We are still short of the number of commitments targeted by South Park Telephone and we are getting down to the wire as the desire is to have the necessary number of commitments prior to going into the Holidays.

Budget Meeting

Rena would like to see the Annual Budget Meeting scheduled in January or February.

Annual Meeting

The annual meeting will be held Sunday December 6th at 2pm as a virtual meeting.

Rena reported that discussion with Scott confirmed that there was no need to change the bylaws to accommodate holding our Annual Meeting via a remote WebEx audio/video conference. There was discussion on how we would handle voting for retention of Board Members and the need to transition voting to a secret ballot if election of the officers was contested. Agenda items were discussed, and it was agreed that we will invite Zach from Staunton State Park and Jacob from Elk Creek Fire to each make a presentation during the meeting. Dan will provide a Firewise update and Dave will provide a roads update.

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Dan confirmed the capability improvements we would gain through conversion from Zoom to WebEx for our chosen virtual meetings platform. Annual cost would be \$348. Renae motioned that we approve the purchase. Dave seconded the motion. All were in favor – the motion passed. Bev will cancel our Zoom subscription.

Web Site Improvements

The Roads information was updated with input from Dave. Bev is working on the New Residents Page.

Newsletter Topics

Articles should be submitted to Bev by Thursday November 12th.

Trash RFP

Bev volunteered to research Waste and Recycling vendors when she has time.

Next Board Meeting Date

It was agreed that we would have no board meeting in December due to the Annual Meeting scheduled for December 6th. The next Board Meeting will be Tuesday January 12th at 7pm.

Dan will get the Annual Meeting scheduled on our new WebEx account, distribute meeting invitations to Board members and prepare meeting information suitable for publication in an Annual Meeting announcement letter to residents.

Renae motioned to adjourn the meeting.

Dan seconded the motion.

Meeting adjourned at 9:24 pm

Respectfully submitted

Dan Mueller