

EFPOA Board of Directors Meeting
July 7, 2020 7:08 pm
Virtual Meeting on Webex
Minutes

Board Members Present

Renae Braun
John Nelson
Dan Mueller
Mike Long
Bev Long

Guests Present

None

Call to Order

The meeting was called to order by Renae Braun at 7:09 pm.
Motion by Renae, second by John.

2020 Annual Meeting

Renae noted that it MUST be held. Intention is to conduct the meeting using Zoom or Webex virtual meeting place – options for each are being researched. Renae suggested that by-laws and Conduct of Meetings policy probably need to be changed to allow a virtual meeting. Board members shall take a look at the by-laws and Conduct of Meetings policy to determine appropriate action needed to allow a virtual meeting.

Renae stated a responsibility of the Secretary is to know the by-laws. Dan acknowledged the responsibility. Dan to research available conference applications to make sure we can do what's needed.

- Take Attendance – Participant List
- Vote - Proxy to be mailed in advance
- Recording
- Nominations from the floor

Targeting Annual meeting for September

Discussion of option to hold budget meeting separate or together with the annual meeting. Consensus was that that it's better to keep them separate due length of time that would be necessary to cover all topics and typically different audience.

Outsourcing

Deferring further discussion and a decision on this to a future meeting

Web Site

A few additional needs as noted. Add a standing agenda for board meetings – Renae to provide a draft. Add what types of construction require an architectural review – to be extracted from the covenants. Add a New resident page.

New Resident Letter

One needs to go out to a new resident. The old letter needs to be updated first and a Directory Consent Form needs to be added – Bev to provide the update. Items to include;

- Bear awareness
- Mountain Lion awareness

EFPOA Board of Directors Meeting
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- traction laws
- snow plowing.

Broadband Initiative

135 commits – fell short of target. Mountain View Lakes had low participation, is losing their chairperson. The committee needs to meet to determine if we want to try to apply in January. Need a strategy session on how to proceed.

Credit at Elk Creek Sand and Gravel

No response to Renae's email. We have a \$3,000 credit outstanding. Discussion as to the likelihood of being able to get it back – is it worth pursuing legally given anticipated legal expenses. Decision was to first send a registered letter to see if that gets their attention – Renae to send the letter.

Short Term Rental Vote

Park County is drafting a resolution to establish guidelines. We will wait until after Park County publishes that to see how that helps or hinders our effort. Our wording is not yet final, some additional legal expense will be necessary to finalize that once we decide to proceed.

Firewise

Bob Fletcher as he is looking to step down from the chairman role. Dan Mueller is considering stepping up to take that over. Dan to talk with Bob and look into what is necessary to affect a change in the chairman. After the transition is completed, Dan will provide the board with a briefing on the Firewise program and discuss the 5-year plan for wildfire mitigation in the neighborhood.

Regarding this year's slash chipping program, Dan will identify those households that have slash piles that were not chipped last year and coordinate with Elk Creek Fire to attempt to ensure everything is picked up this year.

Boeding Residence Remodel

Mike motioned to accept plans, contingent on the Boeding's submitting a copy of the approved permit from Jefferson County to the EFPOA. All voted in favor – motion passed

Road Base Expense from BRME

Invoice has been received but without back-up invoices for the road base material itself. Renae will follow-up with BRME to get back-up invoices.

Next Newsletter

Topics to be included are;

- Noxious weeds
- off-road vehicles
- barking dogs
- what requires architectural review
- irrigation not allowed.

Mailbox Key

EFPOA mailbox needs to be checked while Renae is away. Bev will take the key and check.

EFPOA Board of Directors Meeting
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Jeffco Designated Person

Jefferson County needs a resolution designating who will testify at public hearings on behalf of the POA. Renae motioned that she will be the first designated person board President. John to be second designated person.

Next Board Meeting Date

Set for Tuesday August 25th at 7pm

Architecture Report

Fence approval requested at Zeeb residence. Brief discussion. Approval is contingent on Zeeb's acquiring the necessary permits from Jefferson County. John motioned to approve. Bev seconds motion. All voted in favor – motion passed.

Roads Report

Tiny Tractor Invoices were submitted for approval. Renae motioned to approve in the amount of \$520. Dan seconds the motion. All voted in favor – motion passed.

Sediment Basin project on Lower Stallion Drive was discussed. Additional discussion ensued with concern voiced over contacting the homeowner for consent and desire to contact Scott to determine if we have the right to do work like this in the public right-of-way. Renae will contact Nickerson's to see if the proposed sediment basin is on their private property.

Request was made to change Tiny Tractor invoice/approval methodology to hourly billing on routine services with a monthly cap - over which board pre-approval is needed. John shall propose the cap. Renae motioned that we have Scott review the Tiny Tractor contract to determine if this change is allowable or if we need to revise the Independent Contractor Agreement. Dan seconds the motion. All voted in favor – motion passed.

John will finish formulating and document a long-term plan for roads to share with the board including appropriate recommendations from the WaterVation report. This is something that would be good to share with residents at the annual meeting and will be used to prepare the 2021 budget.

Snowplow Contract from T-Bones

Discussion of the advantages and additional questions to ask about deep snow capabilities. Renae to get the bid and we will discuss details at a future meeting.

Park County Maintenance of Roads

Discussion over this possibility. Its unlikely that Park County will take on our roads for maintenance. Renae will continue to talk to the county to see what they will do.

Dust Remediation

No complaints at present. But something we may wish to take up if it becomes more of a problem.

15 MPH Signage

Tabled for now. We are planning to purchase and install Speed Limit signage in conjunction with Wildfire Evacuation Route signage to reduce POA expense. Elk Creek Fire is working on a possible evacuation route option into the State Park which would change Wildfire Evacuation Route signage. Therefore, all signage is on hold awaiting an answer from Elk Creek Fire.

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Financial Results

Bev distributed.

Next board meeting

August 25, 2020, 7pm Virtual Meeting

Motion to adjourn by Renae. Second by Bev Long. All voted in favor – motion passed. Meeting adjourned at 10:00 pm

Respectfully submitted

Dan Mueller